**Abernyte Primary School Parents’ Council Meeting**

**18:00 on 11th December 2023**

**Abernyte Primary School**

**Present:** G Clarke (Chair), M Sierocinski King (Secretary), L Shanks, J Shanks, L Glasgow

**Apologies:** S Donoghue (Treasurer)

**Minutes**

**Opening Items**

1. **Introductions, apologies, and minutes from previous meeting**

G Clarke (Chair) welcomed everyone to the meeting. Everyone introduced themselves to each other. The apologies were noted as above.

**Decision**: The Parent Council approved the minutes as a true and accurate record of the previous meeting.

1. **Action Tracker update**

The Actions were reviewed from previous meetings starting with the most recent meetings:

* Progress a site visit with the Council to discuss school concerns and potential mitigations.
  + G Clarke (Chair) confirmed he had met with Staff at the Cross Tay Link Road (CLTR) and that CLTR were happy to discuss and meet with the school regarding possible traffic flow mitigations.
  + The Chair added that it was possible to apply for a fixed speed camera.
  + The Parent Council discussed the possibility of a raised zebra crossing and the possible involvement of local Abernyte Heating Community Group in such discussions.
* Arrange for this [quiz] to be held in February March time.
  + **Action**: M Sierocinski King (Secretary) is to put out two or three suggested dates.
* A Community Café is to be held before Christmas and the Parents Council is to organise fundraising alongside this.
  + The Parent Council discussed raffle methodology, and what percentage of the raffle money should go to Cash for Kids.
  + **Decision**: Date: 20/12 13:30
  + **Action**: 20 prizes being collated for a raffle, by L Shanks.
* Investigate Class List further.
  + The Parent Council discussed a move to Classlist as the preferred online location for interaction amongst parents, including reviewing the content of Classlist and its functionality.
  + **Decision**: To open up Classlist for use by the Parental community.
  + **Action**: L Shanks and MSK to do the Classlist demo.
* Speak to the Pupil Council about having a Pupil representative to attend future Parent Council meetings.
  + **Action**: Chair and Head Teacher to arrange.

**Regular Updates**

1. **Head Teacher (including Pupil Council Minutes, interaction, input into School policies, and HMI update)**

J Clark (Head Teacher) updated the Parent Council on:

* Trip to the Rep Theatre
* Christmas plans, including Christmas Show and Christmas Service
* Digital Learning School validation obtained. Abernyte Primary School is to be a digital school mentor.
* Highlights from the HMI report, with an explanation that the full report would be released the next day.
* The Parent Council discussed the possibility of advertising the result. Abernyte Primary School is to be an example School of highly effective practice.
* The Public meeting in the second week of January on the detail of the report. There will also be a meeting in April with the Committee of Life-long Learning Committee of Perth and Kinross Council.
* There was discussion on children in catchment coming to the school in the future.
* Communication with Parents
* Upcoming Events
* Extreme weather provisions. There was some discussion about the management of meals on days of dodgy weather.
* Improvements to outdoor learning facilities.
* Inservice training was also announced.

The Parent Council discussed the development and replacement of the current fire pit, along with loose part play, and offers of supplying such resources from individual parents.

**Decision**: The Parent Council decided to fund Ice-cream for the pupils for their visit to the Rep Theatre, along with a present from Santa.

**Action**: Mr Glasgow is to do a press release and media splurge on the School’s success.

**Action**: J Shanks is to contact her STV contact on the School’s success.

**Action**: D Strickland and the Head Teacher are to liaise regarding the state of the roads when questionable.

**Action**: L Shanks and J Shanks to organise the presents from Santa for the day of the Theatre visit.

**Action**: The Head Teacher is to give the Parent Council an itemised list of fundraising with a suggested priority order, with costs.

1. **Playground Update**

G Clarke (Chair) gave an update on the playground development. J Clark (Head Teacher) confirmed that her understanding is that progress of construction has been made offsite. The space needs to be prepared, and help is needed with the installation. Comments were made by other parents that they had seen the off-site progress of construction. Installation was anticipated early in the new year.

1. **Finance**

S Donoghue (Treasurer) gave the finance update via correspondence, and as stated as follows:

* there's currently £2,261.50 in the account
* All that’s changed since the last meeting is that a £100 Tesco voucher was given to the teachers.

**Adhoc Items**

1. **Fundraising – Pizza event and easyfundraising.com**

The Parent Council discussed a possible Pizza event, along with other fundraising events.

L Shanks estimated that the easyfundraisingapp funds raised to be about £65. Discussion also occurred on what could be included for a Fun Day, and the need for first aiders.

**Decision**: The Parent Council decided to spread the fundraising events across the year.

**Action**: A Pizza event to be organised.

**Action**: A fundraising sub-committee is to be established.

**Action**: A Fun Day is to happen in the summer to which the Fundraising sub-committee to organise.

1. **Promotion of the School**

The Parent Council discussed promotion of the School which included if parents who were out of the council area could get a place at Abernyte Primary, along with the sustainability of the numbers. The current understanding was that the School was expected to intake around 7 new pupils in August 2024, a net increase of approximately 6 pupils, raising the school roll to 29. The School has a capacity of 44.

**Action**: A Coffee morning is to be held for new or perspective parents on Wednesday 10th January 2024 at 10:00-11:00 with promotion to be led by L Shanks and D Strickland.

1. **School Travel Plan**

The discussion on this matter was covered under Action updates.

**Concluding Items**

1. **Any Other Business**

J Shanks updated the Parent Council on the data gathered from Parents for an After School Club for Abernyte Primary School at Inchture. The discussion focus on how an afterschool club on site could work, along with a discussion on a direct bus from the School to the After School Club/Inchture.

**Action**: J Shanks to lead the development on the After School Provision and direct bus, further.

1. **Date of Next Meeting – Monday 29th January 2024**

The date of the next meeting was set as Monday 29th January 2024