**Abernyte Primary School Parents’ Council**

**Minutes of Meeting**

**30th May 2023 Held via Teams**

**Members Present:** M Sierocinski King (Secretary), G Clarke (Chair) S Donoghue (Treasurer) J Clark (Head Teacher), D Strickland, H White, L Shanks, N Kirby

**Minutes of the Meeting**

**Opening Items**

**1 Introductions**

G Clarke (Chair) welcomed everyone to the meeting.

**2 Apologies**

G Clarke (Chair) confirmed no apologies had been received.

**3 Minutes from the previous meeting**

G Clarke (Chair) Chair gave thanks to M Sierocinski King (Secretary) for chairing the last meeting.

**Decision**: The minutes of the previous meeting were approved as a true and accurate record.

**4 Updates on Actions**

**Action**: The final maximum figure for the playground is to be clarified between G Clark (Chair), M Sierocinski King (Secretary), and S Donoghue (Treasurer).

**Action:** J Clark (Head Teacher) is to email out communications policy to review to L Shanks and the Secretary.

**Action**: The Secretary is to add the travel plan to the agenda for the next meeting.

**Action**:A group of interested parents, the Head Teacher and couple of pupils, are to meet to develop a school travel plan.

**Action**: The Chair is to invite the Carse of Gowrie Councillors to the next meeting.

**Action**: The Action Table to be reviewed by correspondence.

**5 Finance Update**

There’s not been much change to the accounts since the last meeting (20/02/23)

* Currently there is £12,284.72 in account
* The last transaction was to pay for the school website (£204 on 20/04/23)
* L Shanks was refunded £31 for the gardening club (29/03/23)

6 **School Update**

J Clark (Head Teacher) gave an update on the activities of APSPC (See Appendix).

**Decision**: To fund the P7 goodbye trip funded to the tune c.£50.

**Decision**: Parents to pay for the end of year, though any parent may request that APS use APSPC funds if needed.

**Decision**: To replenish APSPC funds via fundraising.

**7 Playground Development Committee**

H White gave an update, and spoke about the options to relocate to the bottom end of the playground.

**Decision**: APSPC approved the new location.

**Action**: T Foster’s time to be booked to construct the playground.

**Action**: Final budget is to be confirmed.

**Action**: G Clarke (Chair) is to clarify whether T Foster is charging for his labour.

APSPC discussed the wider, the budget for next year.

**8 Gardening Club**

L Shanks updated APSPC on the work of the Gardening Club noting the progress on the sunflowers and the green house, and planning a plant sale. She gave a big thanks to everyone involved. The discussions moved on to fundraising, with suggestions on raising funds for APSPC.

**9 Afterschool Exploratory Committee**

M Sierocinski King (Secretary) gave an update on the ups and downs of the development of this provision. APSPC reached a consensus on exploring an extension of the Inchture provision to APS.

**Action**: APSPC is to return to the topic of fundraising in support of an APS Afterschool Club. **Action**: Secretary shall approach new owners on this when appropriate.

**10 Abernyte Fun Day**

G McGoldrick is to do a BBQ, with casual fun. L Shanks is to approach Lynne regarding using bouncy castles. The fun day is be open to immediate friends and family of school pupils to attend.

**Action**: Parents are to confirm 10 days before how many people they expect to bring to the event to account for the bbq for food.

**Action**: Bruce to be invited if no kids need to get the bus home,

**Action**: L Shanks is to message the new P1 parents.

**11 School Travel Plan**

This agenda item was skipped.

**12 Parent Council Governance**

M Sierocinski King (Secretary) raised the topic. Discussions focussed on the paperwork, and constitution development. Discussions also focus on quorum and constitutions, and wider information, including legislation.

**Action**: The Secretary shall meet with Inchture Parents Council and Councillors to look into this further.

**13 Any Other Business**

L Shanks and S Donoghue (Treasurer) are to organise a Uniform swap. Date to be set. Lost property to be added to the swap.

Quiz night to be 22nd September 2023. M Sierocinski King to discuss further with E Strickland. J Clark (Head Teacher) is to check to see if we need to pay for the school as a let.

On the plant sale, plants are to be donated to the gardening club to raise funds.

**14 Date of Next Meeting** – Monday 11th September 18:15 at School

**Appendix - Head Teacher update- 30.05.23**

A very busy Term 4. Thank you for parents time in attending the Learning and

Achievement Visit. Still waiting on the report for the service managers. It was a

very successful visit.

Some highlights mentioned were:

· strong leadership and strategic direction of the school

· strong relationships between children, staff and parents- enabling the

children to thrive and reach their potential in a positive learning

environment

· very inclusive environment

· high quality levels of engagement and high-quality learning matched to

the children’s needs

· children encouraged to lead their own learning

· peer support a positive feature of children’s learning

· staff know the children very well and tailor learning and support to each

individual

· strong commitment of professional learning from staff

· the schools curricular offer- learning for sustainability, outdoor learning

and learning for sustainability- including computer science- offering an

outstandingly rich and well planned learning experiences

· high expectations, pride and standards are evident

Actions for improvement were:

· parents would welcome further information on how they can support

learning at home

· parents would like more opportunities to have face-to-face discussions

in relation to progress against national levels

· continue to share good practice and strengths across the school

· next steps are to look at progression of computer science and digital

skill development

QIP next session

Priority 1 Tools for writing such as punctuation, spelling and

organisation have been identified as a key area for improvement

particularly from p4 and beyond.

Priority 2 A continuation of enhancing learning and teaching

through digital technologies to support accessibility for all our

learners and increase skills and abilities particularly in

computational thinking and computer science.

Priority 3 Work with our colleagues in our LMG (Perth High feeder

primaries) to analyse school data to improve consistency.

**Staffing**

No changes to staffing for next session. Slight change to Mrs Edgar’s day from

Thursday to Monday. Mrs Cuthbertson will commence maternity leave end Aug

and her post will be advertised internally soon.

Mrs Martin has taken on an additional 10hrs PSSA hrs and now working with us

full time.

**Communication**

Class allocations this Friday 2 nd . Miss Smith P1-3 and myself and Mrs Jones P3-

7.

End of year reports- Friday 9 th June and if anyone would like a face to face parent

contact meeting to discuss the reports further I have set aside Tuesday 20 th June

from 3:20-4:30 in school for a ten minute appointment or can alternatively

accommodate a phone call or Teams meet on this date or the morning of the 21 st

June.

Events/trips this term

Auchingarrich whole school trip planned for 14 th June- Jenny sent out info

regarding cost of the bus. Are PC going to fund the trip or are we to set it up on

ParentPay for all families?

P7 leaver celebrations:

o Wednesday 21 st June trip to town for nails, milkshake

and book- PC contribution £50?

o Thursday 22 nd June pm sports fun on the playing field

o Fri 23 rd June movie afternoon

o Thursday 28 th June gaming afternoon

House prize event- Thur 15 th June 9-11 trip to Camperdown and an ice cream or

baking in school